



TRADER APPLICATION FORM

Date: Friday 2nd March 2018

Trading Hours: 17.00 – 22.00

Event Location: St Nicks St, Corn St, Wine St, Exchange Avenue, All Saints Lane - Bristol

Deadline for submission: Friday 26th January

Notification for successful applicants: by Friday 2nd February

Thank you for your interest in trading at the St Nick's Night Market, March, 2018. The theme of this market is wellbeing. As we venture into spring we will be exploring the health of mind, body and spirit. We would love to see traders embracing a plant based option on their menu, to complement the theme. It's shaping up to be a great event with a fantastic line up of local musicians, performers, and, we hope, YOU!

Your Name:

Your Business Name:

Telephone:

E-mail address:

Website:

Twitter: @

Instagram: @

Picture of your stall: *Please email a picture of your set up when you submit your application*

PITCH FEES

Street Food on Corn St.

£130 (plus VAT)

You will be allocated with 2.4m x 2.4m pitch and will be provided with a St Nick's markets umbrella to cover your pitch (note there are no sides).

Street Food on St Nicks St.

£130 (plus VAT)

You will be allocated with 3m x 3m pitch. You must provide your own structure from which to trade, marquees must be in good condition, clean and well presented. Vehicles can be accommodated on St Nicks St.

Food Producer

£50 (plus VAT)

You will be provided with a space for a standard trestle table within the covered market area.

Non-Food

£50 (plus VAT)

You will be provided with a space for a standard trestle table within the covered market area.

PRODUCE

What would you like to sell?

All produce should be as local as possible. Meat and dairy products must be a minimum of free range. Organic is preferable. All disposables used must be compostable.

What makes your dish special?

Do you have a vegetarian or vegan option?

Please include a list of your suppliers below:

POWER

If you require electricity please detail the items you intend to use at the market and their individual power requirements. All electric equipment must hold a P.A.T. The Event Controller has the discretion to stop you using an item if it appears unsafe.

You will not be charged for electricity used to power lights on your stall, however we do ask that you use LED or battery powered lights 1 x 16-amp supply provides you with roughly 3k watts so if you require more than this please apply for 32amp supply. Items such as Rice Cookers / Water Urn's generally require 3 kw each item.

Requirements:

16 amps £10 plus VAT (£2) -

32 amps £20 plus VAT (£4) -

Please list item/s and power requirements (if applicable):

GAS

All LPG appliances must have a current safety certificate issued by a Gas Safe registered fitter. It is your responsibility to make sure your gas equipment is compliant with all current safety legislation. If not, you will not be allowed to trade.

PUBLIC LIABILITY INSURANCE

Public Liability Insurance is required up to £5 million

Insurer:

Policy number:

Expiry date:

Local Authority Registration (for food stalls only)

Please provide details of your Local Authority Registration below

Name of Local Authority:

Name at Local Authority:

Star rating:

Date of registration:

DOCUMENTATION CHECKLIST (Food Traders)

You will need to provide the following documentation if your application is successful:

- Insurance Certificate
 - Registration documentation and food safety report from Local Authority
 - Food Hygiene Certificates (minimum of level 2)
 - Gas Safety Certificates (where relevant)
 - Electrical Safety Certificates (where relevant)
 - Food Safety Management System (copy on site)
 - Fire Hazard analysis
 - Risk Assessment
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CONDITIONS

- All traders are required to comply with the local authority's license conditions and to cooperate with their officials and the agents of the organisers on site.
- No refunds will be given due to adverse weather conditions or changes to the advertised programmed events.
- All subject to license being issued.
- All documentation required (as per list above) must be submitted in order to trade. If any documentation is missing you will not be able to open.

By trading with Love Food Festival Limited you agree to abide by our Conditions above. Failure to do so could risk you being unable to trade.

Signed:

Date:

Please return this form either electronically to Lorna@lovefoodfestival.com or by post to Love Food Festival, Bristol and Exeter House, Lower Approach Road, Temple Meads, Bristol, BS1 6QS

Please note that the deadline for applications is Friday 26th January.